**MICHIGAN LOTTERY**

CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5786
www.state.mi.us/milottery

# Millionaire Party
## DAILY CASH ACCOUNTABILITY

| Organization Name | Organization ID Number | License Number | Event Date |
|---|---|---|---|
| | | | |

Compute the following after each day's event.

1. Start Cash ................................................................ _____

**Millionaire Party**

2. Total the Revenue from line 9
   of <u>all</u> DOOR SELLER CONTROL LOG(s) .................. _____

3. Total the Total Cash Collected from column 4
   of <u>all</u> FLOOR SELLER CONTROL LOG(s) .................. _____

4. Millionaire Party Total Cash (add lines 2 & 3) .............................. _____

5. Total the Cash Payout from line 6 of
   <u>all</u> CASHIER CONTROL LOG(s) ......................................... _____

6. Millionaire Party Cash Proceeds (subtract line 5 from line 4) ......................... _____

**Raffle Tickets (if sold)**

7. Ticket Sales (during the event) ................................................. _____

8. Cash Prizes ................................................................... _____

9. Raffle Cash Proceeds (subtract line 8 from line 7) ................................. _____

**Charity Game Tickets (if sold)**

10. Ticket Sales ................................................................. _____

11. Prizes ...................................................................... _____

12. Charity Game Ticket Cash Proceeds (subtract line 11 from line 10) ...................... _____

**Numeral Game Tickets (if sold)**

13. Ticket Sales ................................................................. _____

**Reconcile Cash**

14. Net Proceeds (add lines 6, 9, 12, & 13) .................... _____

15. Start Cash (if deposited) ................................. _____

16. Worker Compensation (paid in cash) .................... _____

17. Calculated Deposit (add lines 14 & 15, subtract line 16) ......................... _____

18. Actual Deposit ............................................................... _____

19. Discrepancy (subtract line 18 from line 17) ...................................... _____

| Signature of Recordkeeper | Signature of Chairperson |
|---|---|
| | |

COMPLETION: Required.
PENALTY: Failure to complete this form
may result in administrative action.

BSL-CG-1590(R7/01)

# DAILY CASH ACCOUNTABILITY INSTRUCTIONS

The chairperson completes this form immediately following the event to reconcile cash and determine the amount of cash for deposit.

**Following the event,**

1. Enter the amount of start cash.

**MILLIONAIRE PARTY**

2. Total and enter the amounts from line 9 of all DOOR SELLER CONTROL LOG(s).
3. Total and enter the total amount from column 4 of all FLOOR SELLER CONTROL LOG(s).
4. Add lines 2 and 3.
5. Total and enter the amounts from line 6 of all CASHIER CONTROL LOG(s).
6. Subtract line 5 from line 4 for the current day's Millionaire Party Cash Proceeds.

**RAFFLE TICKETS**

7. Enter the total amount of cash collected from raffle ticket sellers during the current day of the event.
8. Enter the amount of cash raffle prizes paid during the current day of the event.
9. Subtract line 8 from line 7 for the current day's Raffle Cash Proceeds.

**CHARITY GAME TICKETS**

10. Enter the total amount of cash collected from charity game ticket sellers during the current day of the event.
11. Enter the amount of prizes paid for charity game tickets during the current day of the event.
12. Subtract line 11 from line 10 for the current day's Charity Game Proceeds.

**NUMERAL GAME TICKETS**

13. Enter the total amount of cash collected from numeral game ticket sellers during the current day of the event.

**RECONCILE CASH**

14. After workers have been paid, count the total cash. (This amount includes any start cash and all cash generated by the licensed activities.) Enter this amount as Actual Cash on Hand.
15. Add lines 1, 6, 9, 12, and 13 and enter Gross Cash.
16. Enter the amount of cash paid to workers.
17. Subtract line 16 from line 15 and enter Expected Cash.
18. Subtract line 17 from line 14 and enter any Discrepancy. **NOTE:** Any discrepancies reflected here are not related to discrepancies indicated on the other forms.
19. Enter the amount of cash to be used for the next day's start cash (if any).
20. Subtract line 19 from line 14. Indicate the amount of cash that will be deposited immediately following the event. **NOTE:** All Actual Cash on Hand must be deposited with the exception of any cash to be used for the next day's start cash. A separate deposit should be made for all non-gambling proceeds.